



TEXAS
JUVENILE JUSTICE
DEPARTMENT

644 – Fiscal Year 2022 Annual HUB Report Supplemental Letter

The Texas Juvenile Justice Department (TJJD) recognizes the importance of the Historically Underutilized Business (HUB) Program. TJJD is committed to providing the maximum opportunity to Historically Underutilized Business through a good faith effort of effectively promoting economic opportunities to HUB businesses. TJJD is pleased to report the following activities that demonstrate our good faith effort for the period September 1, 2021 – August 31, 2022.

- Active member of the *HUB Discussion Workgroup* and *SACC/Purchasing Subcommittee*, actively participating in the ongoing monthly meetings, gaining knowledge of HUB rules, following pending legislative changes, HUB events, and dissemination HUB information designed to increase HUB opportunity and participation.
- Participated in the 8th Annual Texas Dept. of Motor Vehicles Marketing for Success HUB Expo on April 6th, 2022. The HUB Program Coordinator and HUB Specialist attended and made contact with multiple HUB vendors.
- Participated in the 20th Annual Purchasing and HUB Connection Forum hosted by the Teacher Retirement System of Texas on June 7th, 2022. We made connections with HUB vendors, and informed them about current bid opportunities with TJJD.
- Participated as an exhibitor at Senator West's Doing Business Texas Style Spot Bid Fair – May 2nd-3rd, 2022. TJJD awarded over \$90K to Texas HUB vendors. The HUB Program Coordinator made contact with multiple HUB vendors and provided them information on how to do business with TJJD.
- The agency continues to assist in the development of a HUB reporting tools in CAPPS that will allow more accurate tracking and reporting of HUB information for semi-annual and annual reporting.
- The Agency prepares and distributes information on procurement procedures to HUBs in a manner that encourages participation in state contracts by all businesses.
- Meets with and provides direct, hands on, guidance to interested HUBs seeking information regarding opportunities with TJJD. For HUBs wanting additional assistance, we provide one-on-one information sessions related to participation in other statewide opportunities for HUB businesses.

The Texas Juvenile Justice Department supports the State of Texas HUB Program and will continue to be proactive in increasing HUB participation through good faith efforts. Should questions arise relating to this information, please contact Kellie Waller, HUB Program Coordinator, at 254-218-2065 or email kellie.waller@tjjd.texas.gov.

A handwritten signature in blue ink that reads "K Waller".

Kellie Waller
HUB Program Coordinator
09/16/2022