



Texas Department of Criminal Justice

Bryan Collier
Executive Director

Agency 696 – Fiscal 2022 Semi-Annual HUB Report Supplemental Letter

The Texas Department of Criminal Justice HUB Program's mission is to promote and increase contracting opportunities with Historically Underutilized Businesses. The HUB Program will provide businesses and agency staff the necessary assistance for this success.

TDCJ will establish, implement, and maintain policies governing purchasing of goods, services and construction contracts that foster inclusion of Historically Underutilized Businesses (HUBs).

The agency continues to work toward surpassing HUB goals for all procurement categories.

Agency good faith efforts include the following:

- Working with trade organizations, business organizations, and contractor associations to identify potential HUB prime contractors and subcontractors to bid on TDCJ contracts.
- Continuing to promote and expand the Mentor-Protégé program.
- Assisting HUB vendors with opportunities to present their products and services to TDCJ staff.
- Providing assistance, training, and educational programs to minority business groups and HUB vendors.
- Continuing to provide one-on-one training and quarterly HUB training to TDCJ Contracts and Procurement staff.
- Attending and participating in economic opportunity forums and HUB oriented trade fairs with bid opportunities.
- Attending and participating in pre-bid conferences to introduce HUB subcontractors to prime contractors and provide instruction on successful completion of the HUB Subcontracting Plan (HSP).
- Participating in HUB events sponsored by legislators and community leaders.
- Agency's Annual HUB/Vendor Show.
- Participating in the HUB Discussion Workgroup.
- Signing Memorandum of Cooperation Agreements with the Texas Association of Mexican American Chambers of Commerce and the Texas Association of African American Chambers of Commerce to create relationships that encourage, educate, and assist HUBs in contracting with the TDCJ.
- Working with Small Business Development Centers to promote HUB certification.

TDCJ is committed to programs that improve our participation with HUBs. Should you have any questions, please contact our HUB Director, Jemelle Spivey at (936) 437-7026.

Sincerely,

A handwritten signature in black ink, appearing to read "Ron Steffa".

Ron Steffa
Chief Financial Officer

Our mission is to provide public safety, promote positive change in offender behavior, reintegrate offenders into society, and assist victims of crime.

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