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You have certain rights under Chapters 552 and 559, Government Code,

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-103 (Rev.11-18/25)						
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Instructions for Completing the Texas Motor Vehicle Rental Tax Return

(TEXAS TAX CODE ANN. secs. 152.026 and 152.045)

Who Must File:

- You must file this return if you are a sole owner, partnership, corporation or other organization who is responsible for collection and/or payment of Texas Motor Vehicle Rental Tax. Failure to file this report and pay applicable tax may result in collection action as prescribed by Title 2 of the Tax Code.
- Complete and detailed records must be kept of all receipts reported and exemptions or reimbursements claimed so that returns can be verified by a state auditor.

When to File:

- Returns must be filed on or before the 20th day of the month following the reporting period.
- RETURNS MUST BE FILED FOR EVERY PERIOD EVEN IF YOU HAVE NO AMOUNT SUBJECT TO TAX OR NO TAX DUE.
- If the due date falls on a Saturday, Sunday or legal holiday, the next business day will be the due date.

Specific Instructions

- Item c- Enter the Taxpayer Number shown on your Motor Vehicle Rental Permit. If you have not received your Motor Vehicle Rental Permit, enter your Social Security Number if sole ownership or federal Employer's Identification Number (EIN).
- Item d- Enter filing period of this return, monthly or quarterly, and the last day of the period.
- Item 1- Enter the number of vehicles you own that were retired from service during this reporting period. See Item 10 and the instructions below regarding the calculation of the total amount of minimum gross rental receipts tax due, if any.
- Item 2- Enter the total amount of ALL short-term rental contract receipts (Short-term contracts 1-30 days).
- Item 3- Enter the total amount of taxable short-term rental contract receipts after exemptions and reimbursements.
- Item 6- Enter the total amount of ALL long-term rental contract receipts (Long term contracts 31-180 days).
- Item 7- Enter the total amount of taxable long-term rental contract receipts after exemptions and reimbursements.
 - Reimburse yourself only for motor vehicle sales or use tax you have previously paid to Texas on a rental vehicle.
 - The total reimbursement may not exceed the amount of tax you paid on the vehicle at registration.
 - Do not use gross rental receipts received from the rental of one vehicle to claim reimbursement for tax paid on a different vehicle.
- Item 10- When a vehicle is no longer used for rental, the unremitted portion of minimum tax must be reported and paid on the first rental report following retirement of the vehicle. The minimum gross rental receipts tax on an individual rental vehicle is equal.

- Item 10(cont.) to 6.25 percent of the total consideration (Taxable Amount) paid for that vehicle [refer to Line 21(e) on the Form 130-U, Application for Texas Certificate of Title], minus the amount of rental receipts tax collected and remitted on that vehicle's rental contracts by the time of its retirement. The total unremitted portion of the minimum tax due for the report is determined by calculating the sum of the taxes due for all vehicles retired during the report period. No further tax is due on vehicles upon which tax has been paid or that have been destroyed or stolen.
- **Item 11-** Enter the total amount due on both short-term and long-term rental contracts and the unremitted portion of the minimum gross rental receipts.
- Item 12- FOR PREPAYERS ONLY The amount preprinted in item 12 includes the allowable prepayment discount for filing your return and paying the tax due on or before the due date. (If you prepaid timely and the amount is not preprinted here, calculate the credit by dividing the amount you paid by .9825 and enter the result in item 12). If you are filing your return and paying the tax late, mark out the preprinted amount and enter the actual amount you prepaid.

NOTE: If Item 11 is LESS than Item 12, enter the difference in Item 13 < XXX.XX>, then multiply the negative difference in Item 13 by .9825 and enter the result in Item 15.

DO NOT TAKE THE 1/2 OF 1% DISCOUNT ON CREDIT BALANCES.

Item 14- Discount - If the return is filed and the tax paid on or before the due date, enter a discount of one-half of one percent (0.005) of item 13. (Prepayers see item 12.)



Electronic reporting and payment options are available 24 hours a day, 7 days a week. Have this form available when you log on. www.comptroller.texas.gov/taxes/file-pay/

EXAMPLE FOR CALCULATING TOTAL UNREMITTED PORTION OF MINIMUM GROSS RENTAL RECEIPTS TAX

The example below is a guide for recording the required information for each of your retired vehicles, calculating the tax on each for this reporting period, and determining the current total tax due. You must keep the following information in your records for each rental vehicle: the year and make of the vehicle; the Vehicle Identification Number (VIN); and the unit number.

A YEAR	B MAKE	VEHICLE IDENTIFICATION NUMBER (VIN)	D UNIT NUMBER	E CHECK IF STOLEN, DESTROYED OR SALES TAX WAS PAID	F MINIMUM RENTAL TAX DETERMINED AT REGISTRATION	G GROSS RENTAL TAX COLLECTED	H TAX DUE (Col. F minus Col. G) Must be zero or greater
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Column F is the minimum tax determined at the time of registration [Form 130-U, Line 21(e)].

Column G is the total amount of rental tax collected for each vehicle. This total includes: rental tax collected on the vehicle and remitted to the Comptroller; rental tax that would have been collected on rentals to public agencies, churches or religious societies; rental tax collected on the rental vehicle and paid to other states; and rental tax collected on the re-rental of the motor vehicle by another company and remitted to the Comptroller.

Column H is the amount of tax due for the vehicle. (Subtract Column G from Column F - If the result is less than zero, enter zero in Column H.) The TOTAL UNREMITTED PORTION OF MINIMUM GROSS RENTAL RECEIPTS TAX should be entered in Item 10 of the return.