

Become an Instructor!



FOUR EASY STEPS:

- Complete an instructor training course
- Take the certification course and pass the exam (within prior 4 years)
- Co-teach the course with approved instructor
- Submit application and documentation to the Comptroller's Property Tax Assistance Division (**PTAD**)

comptroller.texas.gov/forms/50-788.pdf

**CONTACT PTAD FOR
MORE INFORMATION ON
HOW TO BE AN INSTRUCTOR!**

ptad.communications@cpa.texas.gov

MINIMUM QUALIFICATIONS:

- Hold approved professional designation
- Satisfy the education and experience requirements

Check PTAD's Guidelines for Education Approval for specific qualifications

[comptroller.texas.gov/taxes/
property-tax/docs/96-1808.pdf](https://comptroller.texas.gov/taxes/property-tax/docs/96-1808.pdf)



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