

Foster Parent Leave

Introduction

An employee who is a foster parent to a child in the conservatorship of the Texas Department of Family and Protective Services (DFPS) is authorized paid time off to attend staff meetings held by the DFPS regarding the child under the foster care of the employee or to attend the Admission, Review and Dismissal (ARD) meeting held by a school district when it involves a foster child placed with the employee.

Request Foster Parent Leave

The employee must notify their supervisor in advance by submitting a written request indicating the time, date and place of the meeting, the name of the foster child involved, and that foster parent leave is being requested.

Documentation of Meeting

The employee must submit documentation of the meeting from the agency that sponsored the meeting.